

Purchase Committee
 Citizens Bank PLC.
 Head Office, Dhaka

Quotation for purchasing Note Counting, Note Binding, UV Detector Machine for Tejgaon Link Road, Bogura, Chatkhil, Kadamtoli, Malkhanagar, Lohagora, Baligaon, Kawran Bazar, Aglabazar and Thakurdighi Bazar of Citizens Bank PLC.	
Date of Submission :	Sunday, November 9, 2025
Time of Submission :	Before 12:00 P.M.

SL	Particulars	Qty	unit rate	Amount (Taka)
	Note Counting Machine			
1	Brand:, Model:.....	10		-
	Counting Speed: 100 notes/4 sec.			
	Made in:			
	UV detection : available			
	Display: Dual display(Operator and Customer)			
	Warranty: 2 Years with spare parts.			
	Note Banding Machine (Single & cross Banding)			
2	Brand..... , Model-....., Country of origin....., Paper Type-..... Polymer coated paper....., Banding speed- 1 seconds/pc, Process of Banding-Single and Cross Both	10		-
	UV Detector Machine			
3	Brand:..... , Model:.....	20		-
	Type: Desktop Type			
	Made in: China			
	Longevity of Light: 3500 to 4000 Hours			
	Power Consumption: 20 W, Warranty: One Year with spare parts.			

In Word (Taka):

Terms and Conditions:

Ø **Specification:** Specification will be as per our order. If any deviation can found as per Work Order, bill will be canceled without showing any reason.

Ø **Bidders are requested to submit their quotations in single close envelope (Branch wise)**

Ø **Warranty:** 02 Years for any manufacturing defects.

Ø **Penalty:** In case of failure to handover the said items (as per Specification) within our desired time period, then for each subsequent day **2%** penalty will be imposed which shall be deducted from the bill amount.

Ø **Others:** Bank shall not be held accountable for any sort of accident or injuries or miscreant activities during the working period.

Ø The work must be completed as per given specifications and before delivery of said item, quality should be maintained strictly in all respects, otherwise delivery of the said item will not be accepted.

The Bank reserves the right to accept or reject full or part of the consignment without assigning any reasons whatsoever.

Name of the Bidder:

Name of the Contact Person:

Contact Number:

Signature with Seal